

ADVERTISEMENT

Evaluation Consultant

Senior or Principal level depending on experience. Apply by 19th October 2019

Apply your evaluation skills to increase effectiveness, quality and impact in the international development sector, working with UN agencies, governments and NGOs. Join our Systems and Complex Evaluation Portfolio team which leads on a diverse range of evaluation initiatives. We lead evaluations working with partner organisations; we promote rigour in evaluation through providing quality assurance services; and we strengthen organisations' evaluation functions and monitoring systems.

You will lead on undertaking evaluations and/or components within evaluations. This means bringing your knowledge of evaluation delivery to the design stage, and working collaboratively to form teams, competitively bid for and deliver work. You will be well versed in multiple mixed methods, and theory-based and other approaches. You will have a solid track record in and experience of undertaking evaluations ideally with international organisations (e.g. UN agencies, governments or international NGOs). A background (academic or professional experience) in either quantitative data or international law will be an asset. In addition to undertaking evaluations, you will apply your expertise to all aspects of the Portfolio's workstreams.

We will support you to build your portfolio of work within our team portfolio and the wider company and sector.

Location: Sheffield

Terms: Full time, initial 2-year contract, with possibility to extend or continue relocated elsewhere. You must have the right to live and work in the UK for this role.

Salary: Senior £30,000-40,000, Principal £45,000+, dependent on experience

Email a cover letter (max 2 pages) and your CV to recruitment@iodparc.com

Closing date **19 October 2019**



Summary of Job Description

A. Working in IOD PARC

IOD PARC works globally and operates as a dispersed organisation with staff currently based in the UK, Nepal and Australasia. At the heart of the business strategy are **market anchored portfolio teams**. These portfolios provide the organising frame for the winning and delivery of consulting work which in turn serves to deepen IOD PARC's experience, knowledge and learning in areas where the organisation has business strengths on which to continue to build. Consulting staff with an assigned 'home' portfolio will continue to work within their designated portfolio team as well as flexibly across other portfolio spaces. In this way project teams can be formed to meet expertise requirements for specific IOD PARC assignments according to business need.

B. Key Purpose and Outline of the Role

Consultants are key roles within the Portfolio structure and are important contributors to all aspects of the work of the Team. The work of a consultant will engage with aspects of strategy development, business development and quality assurance processes. Consultants contribute to the winning and delivery of consulting assignments, at different scales, within their 'home portfolio' space; and engage with the other portfolios, as part of a process of sharpening their skills and experience in relation to different types of consulting approaches and challenges. Consultants are line managed by the Portfolio Lead.

C. Main Responsibilities and Tasks

Strategy and business development: Pipeline development and management drawing on business development activity, including gathering market intelligence, by the team. Engaging and working with associates and other partner organisations.

People and human resources: Liaise with associates and network and relationship development for the Portfolio Team. Providing a supportive environment to less experienced colleagues. Development and implementation of a Personal and Professional Development Plan.

Finance: Actively contribute to the successful winning and delivery of streams of work within the Portfolio Team market space. Undertake professional fee earning work from within current and new IOD PARC workstreams. Ensure, in collaboration with other team members, effective project delivery (contractual timeline of deliverables and invoice/milestone points of projects).

Process: Engage with company policies and processes that enable and hold the business (including but not limited to HR, BD, consulting practice including QA processes, operations, finance and IT), so that ways of working are effective and efficient and company metrics can be collected, risk assessed, controlled, measured and mitigated.

