

Call for Expressions of Interest: Evaluation Consultancy

IAEA OIOS Evaluation and Audit of Agency Support to the African Region

DRAFT (subject to change)

1. Background and Purpose

The IAEA's Office of Internal Oversight Services (OIOS) carries out internal audit, programme evaluation, management advisory services and investigations to enhance accountability and strengthen the Agency's ability to ensure management efficiency and programme effectiveness.

The *OIOS 2024 Evaluation and Audit of Agency Support to the African Region* aims to provide the Secretariat and the Member States with an independent, evidence-based assessment of the Agency's support to the African region. The main purpose is to contribute to the Agency's organisational learning that will lead to informed decision making and improvement of its work. It will also demonstrate the Agency's accountability for results. Particular attention will be paid to sharing good practices and lessons learned from the Agency's experience in the African region.

A special focus lies on the IAEA's research and technical collaboration in the areas of *food and agriculture*. The scope entails a wide variety of IAEA activities, including those implemented through the Technical Cooperation Projects, Coordinated Research Projects (CRPs), expert missions, fellowships, trainings etc., in the period from 2017 to 2023. Outcomes of the work conducted before 2017 may also be captured if indicated.

2. Main Tasks

The expert consultant will serve as a member of the team, in coordination with the responsible OIOS Evaluation Officer. The expert consultant will undertake a preliminary review and contribute to methodological development during the inception phase, substantively participate in carrying out the evaluation (including field missions) and prepare the evaluation report and other knowledge products.

All the work will be conducted in accordance with the relevant evaluation guidelines and formats of OIOS's Programme Evaluation function and the United Nations Evaluation Group's Norms and Standards and Norms for Evaluation, as applicable.

3. Description of Tasks and Deliverables

The expert consultant will perform the following tasks in collaboration with the OIOS Evaluation Officer. The total number of working days is estimated at 30-40. Most of the assignment will be home-based. There will be a field visit to IAEA headquarters in Vienna and to one or two African countries.

Tasks	Deliverables
Inception Phase: home-based	
Review key documents, consult with IAEA and Member State stakeholders Design data collection instruments including interview questions and online survey	Inception report including final evaluation questions, data sources, data collection instruments, draft final report outline, evaluation matrix
Data Collection Phase: home- & field-based	
Conduct field visits (to African Member States), holding semi-structured interviews and observations, disseminating survey	Interview notes, survey results
Analysis & reporting: home-based	
Write short case study reports (topics-based) Draft evaluation report Engage in validation workshop with stakeholders Finalize report	Short case studies Draft report Presentation Final report
Total days	30-40

4. Duration

The consultant will be engaged from December 15, 2023, to June 30, 2024.

5. Expert Consultant's Qualifications

As expert consultant for this assignment, the person is required to have competencies in a combination of areas. The requirements are as follows:

- Proven expertise in evaluation approaches and methodologies (minimum of 10 years).
- Having worked with international organizations in the African region (minimum of 10 years).
- Professional experience in the area of food and agriculture.
- Well-versed in conducting interviews and facilitating focus groups.
- Familiarity with the work of the IAEA and its relevant guiding documents is an advantage.
- A STEM (Science, Technology, Engineering, Mathematics) or NST (Nuclear Science and Technology) background would be an asset.
- Strong communication skills in English, including report writing and presentation. Other UN languages would be an asset.

6. Expression of Interest

If you meet the requirements and wish to express your interest in this opportunity, please send an email to Rahel Kahlert (r.kahlert@iaea.org) until **December 4, 2023**. Please use "Expression of Interest for Evaluation Consultancy, African Region" as the subject line. Please include the following three pieces of information:

1. Tailored letter expressing your interest (1 page maximum)
2. CV
3. Past writing sample (sole authorship).

Evaluators from Africa are particularly encouraged to express their interest.