

Terms of References for

Learning Workshops for a humanitarian-development nexus programme in Sub-Sahara Africa

“RE-CO-MO-SA -

Recovery from COVID-19 related effects and strengthening of
resilience of vulnerable groups in the Democratic Republic of Congo,
Mozambique and South Africa”

Date: 27 November 2023

Content

Overview	2
Purpose and Intended Use	3
Project Information and project logic	3
Intended user (of the workshops).....	4
The learning Workshops.....	4
a) Block one: Implementing Partner Learning Workshops	4
Proposed Methodology.....	7
b) Block two: Management Response Workshop	7
Tasks of the consultant	7
Timeline and Milestones	8
Call for proposal	8

Overview

Part A: Key Contact Details

Name of proposed Learning Workshop	Learning Workshops of the humanitarian-development nexus programme “RE-CO-MO-SA”	Timeframe proposed for the learning Workshops	January 2024 – March 2024
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Institution proposing learning workshops	Jugend Eine Welt	Initial Contact person	Michael Gaisberger
Telephone	+43 (0) 6767636484	Email	Michael.gaisberger@jugendeinewelt.at
Alternative contacts	Irmgard Neuherz	Telephone	+43 664 8270793
		Email	Irmgard.Neuherz@jugendeinewelt.at

Organisations involved in the learning workshops and responsible for the implementation plans resulting from the workshops	<p>Partner Organisations</p> <ol style="list-style-type: none"> 1 ESMABAMA, Beira, Mozambique 2 Masifunde, Gqeberha (formerly Port Elizabeth), South Africa 3 Fondation Lève- toi et Marche (FLEM), Lubumbashi, DRC 4 Bureau de Salesien - Oeuvre de Don Bosco (BSP), Lubumbashi, DRC 5 Archidiocèse de Kinshasa/Accompagnement des Malades à Domiciles (AMD-RAC), Kinshasa, DRC <p>Jugend Eine Welt:</p> <p>Programme Coordinator: Michael Gaisberger Knowledge Management South Africa: Irmgard Neuherz</p> <p>Caritas:</p> <p>Knowledge Management DRC: Andrea Fellner & Zitania Lanto Knowledge Management Moz: Daniela Pamminger</p>
Other key agencies involved	Austrian Development Agency (Donor)
Key focus	These are learning workshops that are commissioned internally by Jugend Eine Welt in coordination with Caritas and are primarily intended to further learning on the nexus of development and humanitarian aid.

Purpose and Intended Use

On March 11, 2020, the World Health Organization (WHO) declared the coronavirus (COVID-19) outbreak a pandemic. The worst health crisis for over 100 years confronted the world with an unprecedented challenge, affecting almost every country in the world. The effects of the pandemic and measures by the government to prevent the spread of the disease, hit the hardest the people not sufficiently protected by social security and functioning health care systems, as it is the case for many people in Sub-Saharan Africa.

Jugend Eine Welt and Caritas have implemented a programme combining immediate humanitarian relief with targeted development initiatives together with five partner organisations in the Democratic Republic of Congo, Mozambique and South Africa. The Austrian lead organizations as well as partner organisations aim to continue engaging in programmes combining these two elements (“humanitarian-development nexus”) in the future. Instead of a final evaluation and for further learning, learning workshops will be conducted to filter out what went well and what went less well.

The findings from these workshops will be used as follows:

- The main information to be analysed during the workshops is what went well and what did not go well in terms of combining humanitarian and development initiatives and which lessons to draw for further projects
- The implementation and the monitoring systems that were established should also be looked into in order to further improve it.
- The consortia itself: What was useful, what not.
- Current and former donors and other supporters of Jugend Eine Welt and Caritas will be informed about the project, its implementation and the lessons learned.

The main purpose of these learning workshops is the continuous learning of all partner organisations, using the data from the monitoring framework and the experiences of the organisations as a basis. Instead of a final evaluation of the project, learning workshops will be conducted.

Project Information and project logic

Jugend Eine Welt and Caritas are carrying out a humanitarian-development nexus programme in DRC, Mozambique and South Africa. The initiating moment was the outbreak of the coronavirus (COVID-19), which plunged the global economy into its worst recession since the Second World War and disrupted the livelihoods of many households, especially the poorest communities. Democratic Republic of Congo (DRC), Mozambique and South Africa are countries with high proportions of their population involved in informal economies and with weak social protection systems in place to counteract to the external shocks resulting from the pandemic.

RE-CO-MO-SA aims to contribute to the strengthening of resilience of vulnerable groups in the target areas of the three partner countries (cities of Kinshasa, Kolwezi, and Likasi in DRC, district Búzi in Mozambique and Nelson Mandela Bay Municipality in South Africa) which have been affected by the deteriorated socio-economic situation due to the COVID-19 pandemic. Incorporating a humanitarian-development nexus approach, the program combines immediate short-term with sustainable long-term measures, which pursue the following two specific objectives (SO), namely

- to alleviate the immediate socio-economic and health related effects of the COVID-19 pandemic and related imposed restrictions on vulnerable groups (SO 1)
- to improve the capacities for self-determination and income generation of vulnerable groups (with a special focus on youth, female and disadvantaged individuals) (SO2).

The project's Logframe is available upon request.

Intended user (of the workshops)

Primary users: The management and project staff of the five implementing partners and two lead organizations, as well as the Austrian Development Agency (donor).

Secondary users: Other organisations cooperating with the implementing partners

The learning Workshops

This series of learning workshops will take place instead of an external evaluation of the project and is divided into **two main blocks**.

The first block consists of five internal learning workshops, one per implementing partner, to help partners implement humanitarian-development programmes in the future. These workshops will include management and project implementation staff and held offline in DRC (3x), Mozambique (1x) and South Africa (1x) in the respective country language (French, Portuguese, English).

A sixth workshop will be held online together with the management of the five implementing partners, Jugend Eine Welt and Caritas to summarise the results and formulate measures from the partner learning workshops. It will serve as a kind of management response workshop. This workshop will be held online and in English.

a) Block one: Implementing Partner Learning Workshops

The five implementing partner organisations:

1. **Esmabama (Mozambique)** is a Mozambican NGO with more than 20 years of experience managing and supporting 4 health centres, 4 primary and secondary schools and 4 agricultural institutes in rural, marginalized parts of Sofala. Faced with the Covid-pandemic, the partner set out to:

- identify and roll out activities that contribute to food security and income generation and provide the communities with materials and practices enabling them to re-establish their socio-economic development
- disseminate new, sustainable productive techniques that can enhance the value of resources and increase local agricultural production
- provide medical and hygiene assistance to the local population, strengthening the capacity of health centres to adopt measures to contain the spread of the coronavirus and other diseases
- work on a holistic approach to minimize GBV in the target communities by working on GBV issues in community social infrastructure such as schools, but also raise awareness in the wider communities and involve and hold accountable relevant stakeholders.

2. **Masifunde (South Africa)** has been implementing development programmes for children and youth in the province of the Eastern Cape, Nelson Mandela Bay Municipality since 2004 – with programmes including academic support, social assistance, life skills training, extra-curricular activities as well as the promotion of social enterprises. Within the programme, the partner sets out contribute to:

- Food security of the most vulnerable families through food-parcel support in times of lockdown and when income generating activities are hampered. Food parcels are supplemented with fresh produce from urban township gardens, and unemployed youth are trained in urban gardening to contribute sustainably to food security.
- Capacity building through awareness raising about COVID-19 and preventative measures, as well as different topics in relation to health, life-skills, gender equality and gender based violence on a peer-to-peer basis.
- Professional, entrepreneurial and vocational skills training for the unemployed youth. To facilitate their integration into the labour market, their employability is promoted. In doing so, chances of the young people are increased to find a decent job, providing them with the possibility to earn an own income for themselves and their families.

3. **FLEM (Fondation Lève-toi et Marche) (DRC)** is a long-time partner of Caritas and advocates with political authorities at federal and national level, as well as with the public, for better inclusion of persons with disabilities.

4. The **“Bureau de Salésien - Oeuvre de Don Bosco” (DRC)** is responsible for the implementation of Salesian projects, mainly in the field of education and vocational training for children and Youth.

5. The service **Accompagnement des Malades à Domicile et de Réhabilitation à Assise ou base Communautaire (AMD/RAC) (DRC)**, is one of the services of the Diocesan Office Caritas-Development Kinshasa in its social component. Its activities are oriented towards an equalization of opportunities for all, which leads to the respect of human rights and values regardless of their religion, their origin, their political values, their physical, psychological, psychic state, or their social position.

To improve the living conditions of vulnerable groups in DRC and to improve income generation opportunities with a special focus on women with disabilities, the implementation in DRC is based on three main pillars:

- Distribution of food parcels to the most vulnerable families, and distribution of medical materials related to the prevention or treatment of COVID-19 to health centres.
- Awareness raising on the existing unequal treatment of men and women for example in the labour market. The approach is to highlight model cases of successful women, but also to promote gender equality within local partner organisations and in the communities.
- Activities to empower women and especially women living with disabilities. This shall be realised by enabling them better access to vocational training, as well as by offering training and consultation by experts to help them to become entrepreneurs and to generate reliable revenues for their households.

Defining Learning Objectives and Use

General learning questions:

- What has gone well in the project? And why?
- What has gone not so well in the programme? And why?
- Which points were difficult? And why?
- What do we need to change / do differently next time? / What activities and knowledge will you have gained from the project?
- What do we need to do to improve these points?
- Experience in combining humanitarian action with development activities.

Learning question related to the Beneficiaries (positive stories):

- Could we see changes in the lives of the beneficiaries?
- What impact can we expect on beneficiaries in the future?
- What could have been done to create an even greater positive impact on beneficiaries' life's with the provided resources?

Monitoring

- The goals, objectives and measures of the project and how their achievement was measured (monitoring system).

Three main monitoring questions will be answered along these indicators:

- Was the programme being implemented according to the plan (fidelity)?
- Are participants being reached as intended?
- Is the programme being implemented correctly (administrative and service objectives)?

Proposed Methodology

As guiding methodology retrospect methods, such as “After-Action-Review” are proposed, with following possible steps:

- Revisit the programme’s objectives, deliverables and actions: What did they set out to do/achieve/change? Did they get/achieve what they wanted? (Plan/Real comparison, using monitoring data)
- Constructing a timeline with key milestones, revisiting the programme’s implementation process and look at where difficulties have arisen and why.
- In view of the programme’s objectives: What went well? Asking “why”; What would your advice be for future project teams?
- What could have gone better? Why? What were the reason for not going that well?
- Evaluation of the experience combining humanitarian action with development activities at different stages of the project.
- Summarising Lessons for the future.
- Action Plan – How to take up these lessons? Recommended activities and follow-up actions for next programmes.
- Consortia: what was a plus? How was it useful? What were hindering factors?

b) Block two: Management Response Workshop

A short learning report will be written by the partners for each workshop (in French or English), which will be accessible to the Consortia partners before the international workshop and will feed into the latter, where the focus will lie on identifying commonalities of the five workshop results and drawing learnings from them. A final report of the Management Response Workshop is expected in English.

Tasks of the consultant

Task	Estimated working days
Develop agenda and workshop structure/methodology for the partner workshops incl. reporting template (and where necessary briefing of partners prior to the workshop)	2 days
Review of reports from the partner workshops to prepare for the Management Response Workshop	1 day
Facilitation of the Management Response Workshop	1 day
Writing of final report (including draft, review and revision)	1 days
Total	5 days

Timeline and Milestones

Milestones	Timeline	Deliverables
Advertising of TORs	30 November 2023	
Deadline for proposal submission	8 December 2023	
Recruitment and contracting of a Service Provider	15 December 2023	
Desk Review	15 January 2024	Inception Report (describing full methodology, planning and logistics)
Approved full methodology from service provider - Inception Report.	31 January 2024	Approved Inception Report, including full methodology, planning and logistics
5 internal Workshops	By end of February	To be held locally offline
Five reports from the learning workshop	15 March 2023	Five reports (in French or English)
Management Response Workshop	2nd half of March	To be held in English
Final Report	14 April 2024	Final workshop documentation (learning) report (max. 15 pages) that describes the findings and recommendations of the workshops, including a presentation of the findings to ADA, if required.

Call for proposal

Please submit all proposals to Michael Gaisberger, Jugend Eine Welt, michael.gaisberger@jugendeinewelt.at by 8th of December 2023.

We expect that the proposal shall include these components:

- 1) Workshop plans, including:
 - a. Workshop methodology
 - b. Plan for the workshops
 - c. Budget in € with detailed break up of unit costs
 - d. Timeline, with timing of key activities clearly outlined
 - e. A summary of similar or relevant workshops conducted