

## CALL FOR APPLICATIONS

### Subject Matter Expert for Development of the E-learning course of the MSF Clinical Case Reporting Initiative

**APPLICATION DEADLINE: May 2, 2021**

**Médecins Sans Frontières/Doctors Without Borders (MSF)** is an international medical humanitarian organisation providing quality medical care to people in crises around the world, regardless of religion, ethnic background or political views. Our fundamental principles are neutrality, impartiality, independence, medical ethics, bearing witness, and accountability.

The **Clinical Case Reporting Initiative (CCRI)** was set up in 2018 with the purpose to build a database on clinical case management in Human Resource Limited Settings (HRLS) that can improve the quality of care for patients, as well as to build capacity in medical research for clinicians (doctors, clinical officers, nurses, psychologists, midwives) working in HRLS. Since January 2020, the Initiative is hosted by the MSF Vienna Evaluation Unit (<http://evaluation.msf.org/>).

Subject/Mission	<b>E-learning course of the MSF Clinical Case Reporting Initiative (CCRI)</b>
Expected start	June 15, 2021
Duration	6 months
Application Requirements	<ol style="list-style-type: none"> <li>1) An outline (max 2 pages) highlighting: <ul style="list-style-type: none"> <li>• the assignment implementation plan</li> <li>• timeline</li> <li>• foreseen challenges and possible solutions</li> </ul> </li> <li>2) A cover letter highlighting the applicant(s)' experience with similar past assignments (max 1 page)</li> <li>3) CV(s)</li> <li>4) Daily rate</li> </ol> <p>Applications should be sent to <a href="mailto:veuapplication@vienna.msf.org">veuapplication@vienna.msf.org</a></p>
Deadline to apply	<b>May 2, 2021</b>

## 1. CONTEXT

The **Clinical Case Reporting Initiative (CCRI)** was set up after realising that MSF was losing precious clinical knowledge gained in challenging conditions in the field because this experience was not being recorded by staff on the ground. Beyond MSF, the literature on clinical management in Humanitarian and Resource Limited Settings (HRLS) is sparse. Therefore, in 2018 MSF partnered with Oxford University Press to start building a special collection of case reports/series within the open access journal Oxford Medical Case Reports.

The purpose of the CCRI is to build a database on clinical case management in HRLS settings that can improve the quality of care for patients. The Initiative aims to provide the basis for larger statistical studies by pointing to public health issues and advocating for neglected illnesses and populations.

MSF has also launched a **training programme** to introduce field clinicians to basic research and scientific writing via the case report. In 2019, the first two international workshops were run in Dakar and Kampala and the first case reports and case series from HRLS were published in Oxford Medical Case Reports. Through its training programme, the CCRI contributes to capacity-building in medical research for clinicians (doctors, clinical officers, nurses, psychologists, midwives) working in HRLS.

## 2. PURPOSE & OBJECTIVES

The **overall purpose** of this consultancy assignment is to act as the subject matter expert in clinical case report writing in HRLS, adapting materials from previous CCRI face-to-face workshops to translate these into a digital self-learning course.

To do this, the consultant(s) will work closely with MSF Learning and Development department and liaise with an external e-learning provider, as well as with subject matter experts in the CCRI and MSF medical departments.

**Specific objectives/ tasks** include:

- Act as the subject matter expert on Clinical Case Reports in HRLS;
- Manage the collaboration/work with the external eLearning provider;
- Support the adaptation of the existing face-to-face curriculum for digital self-learning;
- Reviewing existing content such as documents, manuals, photos, sessions recordings to assess suitability for digital self-learning;
- Co-develop storyboarding for 8-10 modules;
- Co-develop any additional content following review of existing material, together with MSF subject matter experts and e-learning provider (for example course videos and exercises)
- Testing and reviewing prototypes
- Collecting feedback on prototypes from other subject matter experts, as well as from potential course users, and reviewing the course accordingly
- Finalizing the course

## 3. EXPECTED DELIVERABLES

Deliverables will include:

- (1) overall outline of the course, based on review of existing materials
- (2) co-developed storyboards for each course module
- (3) co-developed additional course content (eg. exercises, videos, tests, etc)
- (4) reviews of course prototypes based on own testing and on feedback from relevant stakeholders
- (5) finalised course

#### 4. PRACTICAL IMPLEMENTATION

Number of consultants	1-2
Timing of the assignment	15.06.21 - 17.12.21
Estimated consultancy time required (days)	Approx. 2.5-3 days/ week on average over 6 months

#### PROFILE / REQUIREMENTS FOR CONSULTANTS

The consultant or team of consultants should (collectively) have the following qualifications, experience and competences:

<b>Qualifications</b>	<b>Essential:</b> Ph.D. or Master in public health (or similar)
<b>Experience</b>	<b>Essential:</b> <ul style="list-style-type: none"> <li>• Trackable experience with academic research / academic publications in the field of public health (or similar)</li> <li>• Experience with developing and conducting training programmes, preferably for clinicians and/or for humanitarian professionals working in Human Resource Limited Settings</li> </ul> <b>Desirable:</b> <ul style="list-style-type: none"> <li>• Experience with developing e-learning courses</li> <li>• Experience in/with the humanitarian or international development sectors</li> <li>• Past exposure to the MSF work</li> </ul>
<b>Competencies</b>	<b>Essential:</b> <ul style="list-style-type: none"> <li>• Excellent knowledge of English (oral and written)</li> <li>• Excellent communication skills</li> <li>• Excellent writing skills</li> <li>• Excellent organisational and planning skills</li> </ul>