



Location : Paris (France)

Contract Start Date: As soon as possible

Contract end date : December 31, 2022

Status : Consultant, 20 to 25 days between May and July 2022

Validity of the offer: April 10, 2022

Introduction

Groupe URD is looking for an expert trainer in MEAL / SERA (Monitoring, Evaluation, Accountability, Learning) to lead training (face-to-face in Paris) related to quality and accountability issues in the sector of international solidarity.

Background / Rationale

Founded in 1993, Groupe URD is an independent think-tank specializing in the analysis of practices and the development of policies for humanitarian action and fragility management. His multidisciplinary expertise, nourished by permanent back and forth on crisis and post-crisis terrain, allows him to understand the functioning of the sector as a whole.

Committed to the exchange of knowledge and collective learning, Groupe URD is committed to various initiatives aimed at strengthening the capacities of international solidarity actors on MEAL / SERA (Monitoring, Evaluation, Accountability, Learning) issues – see Groupe URD's Quality and Accountability activities [here](#). To meet the growing demands for training directly or indirectly related to MEAL / SERA issues, and in particular in the context of supporting Expertise France's teams, the Group URD is looking for a person able to lead training sessions on sera themes, theory of change, logical framework and monitoring and evaluation plan.

Nature of support

Groupe URD is looking for a consultant capable of leading several face-to-face training sessions in Paris, for a total of 20 to 25 days of consultancy between May and July 2022. The Groupe URD team, in partnership with CartONG, has designed four training courses for Expertise France teams on the following topics:

- Training 1 : Monitoring, Evaluation, Accountability and Learning (SERA) – 3d
- Training 2: Theory of Change / Change-Oriented Approach – 2d
- Training 3 : Logical Framework – 1.5d
- Training 4: Monitoring and Evaluation Plan – 2.5j

The consultant will carry out the following activities:

- Appropriate the teaching materials for each training (Pedagogical scenario, supports, case studies, animation tools, Moodle LMS)
- Acquire a very good understanding of Expertise France's activities (project typologies, areas of intervention, partnerships) and SERA issues for agence
- Prepare the training in coordination with the Groupe URD team (organize your trip, prepare teaching materials, express your needs in terms of equipment, etc.)
- Lead face-to-face training at Expertise France's headquarters in Paris
- Participate in debrief and capitalization sessions with the Groupe URD team and Expertise France referents, and propose content improvements for future training sessions

Depending on the contributions of the consultant during this first phase of animation, she will have the opportunity to be involved in the animation of these trainings during the second half of 2022.

Required Profile

- University degree or degree from a private organization, at least Bachelor's degree in political science, social sciences, international development or monitoring and evaluation, accountability and learning.
- At least eight years' professional experience in the field of monitoring and evaluation, accountability and learning (development, implementation, etc.) of projects/programmes.
- Professional experience in the field of international cooperation project management of at least 3 years.
- Experience in the field of training animation of minimum 3 years. Ideally, the consultant will have 3 years of experience also in the field of training facilitation in the theme of monitoring and evaluation, accountability and learning.
- Proven experience of trainers in the application of the monitoring, evaluation and learning policies of the European Union and AFD would be an asset.
- Experience in the design and development of e-learning tools (online learning platform, e-learning module, group workshops, etc.) an asset
- Experience working with Expertise France an asset
- Ability to develop and facilitate training in French and English
- Ability to organize and autonomy, flexibility, prioritization

Expression of interest

SERA/MEAL experts are invited to send a file by email to the address formations@urd.org

Deadline for receipt of applications: Sunday 10 April 2022 at 23:59 (Paris time, GMT+1). Please indicate "MEAL Training Application" as the subject of your email.

The application file must include the following elements:

- 1) CV
- 2) Letter of motivation highlighting the skills and experiences relevant to the animation of SERA/MEAL trainings, as well as a proposal for a daily rate.