

Job Specification: Managing Consultant Monitoring, Evaluation and Learning (Forest Governance / Climate)

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| Purpose | Development and delivery of monitoring, evaluation and learning services, principally in the area of forest governance, nature-based solutions, landscapes, biodiversity, environmental protection and climate change |
| Contract | Full time, permanent |
| Location | London, United Kingdom (currently minimum two days per week in office) |
| Start date | As soon as possible – current vacancy |

About us

Climate change, loss of biodiversity, growing poverty, entrenched inequality, rapid urbanisation – these are just some of the complex problems standing in the way of the global sustainable development goals. Triple Line works to help to address many of these challenges at both a policy level and on the ground. By combining innovative thinking with practical solutions, we aim to help meet today's challenges and prepare for tomorrow's opportunities. Our ultimate goal is to create opportunities for people, protect the environment, and generate prosperity in responsible ways that create lasting value, unleash innovation and build inclusion and equity.

By combining research, evidence and ongoing learning with a clear focus on the needs of the governments, agencies, businesses and communities we work with, our multi-disciplinary teams deliver innovative solutions that promote sustainable development and make a tangible difference to people's lives. This takes knowledge and experience and a real commitment to transparency, integrity, accountability and the fostering of effective partnerships through collaboration.

Monitoring, evaluation and learning has been at the core of Triple Line since our foundation. Much of this work has been in forest governance and climate change (FGCC), an areas in which we have built up a strong track record and reputation. (Many of our assignments are featured on our website: www.tripleline.com).

For over 20 years, we have worked with governments, financial institutions, the private sector, foundations and civil society to deliver an expanding portfolio of global development assistance in countries across Africa, Asia, the Middle East, Latin America and Europe. We are based in London with offices in Kenya, Ethiopia, Myanmar, Nepal and the Philippines, and are part of the Delhi-based IPE Global group, working closely with our colleagues across India.

We highly value the diversity of our teams and strive to be inclusive in our policies, practices and culture. We welcome applications from any candidate who meets the criteria and are open to discussing flexible working.

About the Job

The focus of this job is to both build and delivery a pipeline of monitoring, evaluation and learning work, largely but not exclusively in the space of forest governance, nature-based solutions, landscape management, biodiversity, environmental protection and climate change. This is a core mid-level position for a candidate with sound and established MEL skills and relevant sectoral experience. You will be engaged in a diverse range of projects and proposals for clients throughout the world, particularly those operating in Africa and Asia. You will be a core part of our established and growing team of passionate and like-minded international development specialists, contributing to the growth and effectiveness of the MEL team, its pipeline of work and its collaborative work with colleagues across the company. You will also establish relations and work with our network of associates who have the specialist sectoral expertise often



needed on our projects. You will develop your knowledge and skills further through training and career development opportunities. The job will involve overseas travel as needed by clients.

Main responsibilities

Project Delivery and consultancy services

- Act as core team on MEL focused projects and programmes, principally in the area of forest governance, nature-based solutions, landscapes, biodiversity, environmental protection and climate change. Produce high quality outputs for clients to deadline and to budget.
- With colleagues, design MEL systems, evaluations and learning focused assignments, including methodology development; application of innovative approaches, theory of change and results framework design, development of learning and research agendas; data gathering tool design and testing; collection of quantitative and qualitative data; data synthesis and analysis; and generation of findings and recommendations. Apply problem-solving skills throughout.
- Ensure gender equality and social inclusion is mainstreamed into the design and implementation of assignments at all stages – design, methodologies, tools, processes, outputs.
- Prepare, design and facilitate workshops and learning events with the client and delivery partners e.g. to develop theory of change, facilitate learning and reflection, co-create recommendations, explore and share learning; engage stakeholders in evaluation processes.
- Present analysis, findings and research clearly both in writing, visually and orally, through case studies, reports and presentations for the client and other stakeholders, to support uptake and sharing of findings.
- Work collaboratively with colleagues across Triple Line and in IPE Global, in project delivery.
- Manage projects, budgets and workplans, interfacing effectively with clients and team members on project planning, implementation, reviewing and reporting.
- Contribute to research, analysis and publication of technical studies, case studies, policy and programme approaches and results.

Business Development

- Develop a pipeline of work in collaboration with colleagues: contribute to technical proposals: for example, develop approaches and methodology, provide written input. Lead and manage bid teams to deliver full proposals for smaller value assignments.
- Support team business development: contribute and develop knowledge about existing and potential clients, assess opportunities, identify a pipeline of work and seek opportunities for follow up work with existing clients.
- Build visibility of Triple Line's expertise in order to develop reputation and attract new clients, for example through attending conferences, networking, building social media presence and writing copy for the website, developing capability statements about our offer in order to develop reputation and attract new clients.
- Build partnerships to market and raise business profile; network and develop partnerships with organisations, donors, companies and individuals working on forest governance and related aspects of climate change / environment.

About you

You are thoughtful, excel at problem solving, and have the confidence to contribute new ideas and challenge those around you, while remaining a committed team player. You have a good track record of designing and delivering a wide range of monitoring, evaluation and learning assignments, and good understanding of evaluation methodologies. You have strong thematic expertise in forest governance, .



| Essential | Desirable |
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| Education | |
| A post graduate university degree (Ph.D., MBA, MA) in relevant field | Post graduate degree in Environmental Science, Forestry, Development & Climate, or Geography |
| Work experience (Technical) | |
| 7+ year post qualified experience in monitoring, evaluation and learning in international development | |
| Demonstrated and sound experience of technical delivery of monitoring and evaluating and learning assignments, use of quantitative and qualitative methods (e.g. theory-based, outcome harvesting, Most Significant Change method, contribution analysis etc.), and mainstreaming gender equality and social inclusion in MEL. | |
| Thematic expertise in forest governance, nature-based solutions, landscapes, biodiversity, environmental protection and climate change or similar | Expertise on gender and social inclusion issues; human rights based approaches, interface between environment and human rights |
| Established high level consultancy skills, particularly problem solving and creative thinking, and client management. | Experience of working for a range of clients (donors, INGOS, multilateral agencies) |
| Work experience (Programme Management) | |
| Ability to manage projects or project components on time, within budget and to client satisfaction | |
| Work experience (Business Development) | |
| Experience in developing business opportunities, identifying and securing work through client contacts and developing successful funding proposals. | |
| Skills and Competencies | |
| Strong analytical skills, writing and presentation skills, and the ability to communicate findings and recommendations clearly, in plain English and visually, to a range of audiences | |
| A team player who is both experienced and looking to learn new things, flexible and able to adapt to changing priorities, and able to work under pressure | |
| Organised, with good attention to detail and able to work under pressure and meet strict deadlines, whilst maintaining flexibility and an ability to adapt to changing priorities. | |
| Other | |
| Experience of working in Africa or Asia on project MEL, implementation, or management. | |



| Essential | Desirable |
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| Willingness and ability to travel internationally | |
| Excellent standard of written and spoken English | Working knowledge of French or Spanish |
| Eligible to live and work in the UK | |

GDPR Declaration

By applying for this position, you are confirming that you allow Triple Line to retain your CV and personal details on record, unless you explicitly ask for them to be removed. In turn, we acknowledge that the team will not use your details for any purpose beyond the recruitment of this position and will not share your CV with any third party without your permission.

To apply

Please send your CV and a cover letter to 3L@tripleline.com with the subject title **Application: MC MEL**. The cover letter (max 2 pages) should include an explanation of how your experience and qualifications meet the criteria for this position and provide information about availability, salary expectations, and any additional points related to your application that you would like us to consider. The deadline for applications is **Monday 30th January 2023**.

Recruitment process

The recruitment process will include two rounds of interviews, a practical written assessment or case study, requested samples of work and two reference checks.

Triple Line is an equal opportunity employer that is committed to diversity and inclusion in the workplace. We have a zero-tolerance approach to discrimination within our recruitment process and actively encourage applications from a range of backgrounds.