



www.agrinatura-eu.eu

The European Alliance on
Agricultural Knowledge for
Development

European Economic Interest
Grouping

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COVER LETTER - REQUEST FOR OFFER

22/12/2022

Subject: Request for OFFER

Tender reference: NRF – RFP 2022- midterm review

Title: “Mid-term Review of the EU Service Contract “Knowledge and research for nutrition”

Dear prospective tenderer,

You are invited to submit a proposal for the above subject to the [Nutrition Research Facility](#) (NRF), established within the Knowledge and Research for Nutrition EC funded project.

Details of the request are provided in the enclosed Procurement Notice and Annex 1 – Midterm review - Terms of Reference.

For your convenience the main events in the timeline are detailed below:

Deadline/Period	Information
16/01/2023	Acknowledge of receipt of communication and documents, <u>and intention to submit an offer</u> , via email to nrf@agrinatura-eu.eu and Paolo.Sarfatti@ugent.be and copied to Dimitrios.petalios@ugent.be (email subject: <i>NRF – RFP 2022-midterm review: Intention to submit a proposal</i>)
17/02/2023	Request for any clarification (RFC) on technical or contractual aspects. Further information is provided in the procurement document
06/03/2023	Deadline of tenders submission (technical proposal; and all accompanying documents - as described in the procurement notice), via email to nrf@agrinatura-eu.eu and Paolo.Sarfatti@ugent.be and copied to Dimitrios.petalios@ugent.be (email subject: <i>NRF – RFP 2022-01 – midterm review: Tender submission</i>) no later than 06 March 2023, 10:00 am., Brussels Time
March/April 2022	Proposals opening; administrative check and evaluation by the NRF evaluation committee. Tenderers might be requested to provide addition information on the content of their proposals. Tender selection validation; negotiation and contract signature
May 2022	Commencement of the assignment

We are looking forward to receiving your proposal.

Sincerely,

On behalf of the NRF team,
Dimitrios Petalios - NRF Project Manager

